

Pursuant to the Article 11 of the Law on Associations (Official Gazette „Narodne novine“, no. 88/2001), the Constitutive Assembly of the **Adria Section of the Combustion Institute**, held on April 16th, 2014, in Sarajevo, has adopted

STATUTE of the Association

„ADRIA SECTION OF THE COMBUSTION INSTITUTE“

I GENERAL PROVISIONS

Article 1

This Statute sets down: the name, the seat and the area of activity of the Association called **„Adria Section of the Combustion Institute“** (in the following text referred to as „the Section“); representation; objectives; establishing the public character of the Section’s activity; membership and membership fee; rights (entitlements); obligations and disciplinary responsibility of the members; coordination and control of the activity; internal structure of the Section; management bodies of the Section, their structure, empowerment, decision making model, conditions and manner of election (appointment) and relieving of duty; duration of office terms and responsibility of the members; financing and other issues relevant for the Section’s activity; property of the Section, dissolution of the Section and treatment of property and assets in the case of dissolution.

The Section has the capacity of a legal person in accordance with Croatian regulation and is registered with the City Office for General Administration in Zagreb („*Gradski ured za opću upravu*“).

The Section is a non-government and a non-profit scientific organisation established under Croatian law.

The Section is active in the area of the Republic of Croatia, Bosnia and Herzegovina and Republic of Macedonia, in accordance with regulations of these countries. The Section is an affiliate member of the international association „The Combustion Institute“, established/incorporated on July 1, 1954 in the State of Delaware, USA.

Article 2

The full name of the Section is: **„Jadranska sekcija Instituta za izgaranje“**.
Shortened name (acronym) of the Section: **JSII**

The seat of the Section is in Zagreb.

Along with the name in Croatian language, the Section shall use in its legal relations also the name in English language, namely: **Adria Section of the Combustion Institute**. Shortened name of the Section in English language: **ASCI**.

Article 3

The Section has a round seal with a diameter of 35 mm and the full name and year of its establishment written on the perimeter, beside or under. The inner part of the seal contains the stylised acronym of the name of the Section. Writings on the seal can be both in Croatian and English language.

Article 4

The Section shall be represented by its President and Secretary.

Article 5

On the basis of a decision by the Management Board, the Section can join other associations, should this add to fulfilling the objectives of its activity, as specified by this Statute.

For the purpose of reliable networking among the members and the improvement of activity, the Section can establish its particular organisational forms.

These organisational forms in region countries can be legal persons.

The Section shall be capable of joining the international associations.

II OBJECTIVES and ACTIVITIES

Article 6

The objective and purpose of the establishment of the Section is the promotion and advancement of the research in the science of combustion processes.

Article 7

For the purpose of furthering the objective stated in the Article 6, the Section will undertake the following activities:

- supporting communication, exchange of ideas and cooperation between scientists active in the research of combustion processes,
- preparation of projects within the scope of the listed objectives and activities, and project proposals to authorised/designated bodies,
- publishing papers and documentation from the area of activity of the Section,
- organisation of discussion fora, seminars and conferences dealing with the area of activity of the Section.

III MEMBERS

Article 8

Everyone is welcome to become a member of the Section under equal conditions – as set by this Statute. The Section does not discriminate with regard to race, religion, gender, sexual orientation, nationality, or occupation.

Article 9

Members of the Section are:

1. Regular members,
2. Supporting members,
3. Honorary members.

Regular members of the Section are persons who are interested in research in the field of combustion processes. Regular membership status is gained upon the invitation of the Management Board.

Associate members elected under the old Statute become regular members.

The status of a supporting member of the Section can be granted to a physical person which is, in accordance with the established conditions, regularly supporting the development and advancement of the Section and realization of the Section's program by significant financial contributions.

The status of an honorary member of the Section can be bestowed upon the person with outstanding merit for the work, development and realization of the objectives and tasks of the Section.

Article 10

The members shall sign a membership admittance form. Membership admittance form obliges the signee to honour the provisions of the Statute and other Section by-laws and documents, as well as the decisions of the Section bodies.

An application to be admitted to membership is to be submitted to the Management Board, which decides on the admittance.

Registry of members shall be kept by the Secretary of the Section.

Members of the Section shall be paying an annual membership fee in the amount set by the Assembly of the Section.

Article 11

Members of the Section shall be entitled:

- to elect and be elected into the governing bodies of the Section (Regular members),
- to take part in the activities of the Section,
- to propose and initiate discussion on the topics relevant to the activity of the Section,
- to have insight into all activities of the Section and into the information material that the Section has collected and prepared,
- to participate in the sessions of the Assembly.

Article 12

Members of the Section shall be obliged:

- to honour the decisions by the governing bodies of the Section,
- to honour the provisions of the Statute,

- to act in the cause of realizing and advancing the objectives of the Section,
- to regularly pay the annual membership fee.

Article 13

Conditions for admitting the supporting members, as well as the conditions and the manner of appointing honorary members, shall be defined by separate acts adopted by the Management Board of the Section.

Article 14

Membership in the Section shall cease by:

- resigning from the membership,
- expulsion; in case a member has, through his acting to the contrary of the provisions of this Statute and other documents, caused serious harm to the interests and reputation of the Section,
- lapsing, in case a member has within a certain period failed to fulfil his financial obligations towards the Section, as defined by the Management Board.
- if the member ceases to engage in research combustion process – this decision shall be made by the Management Board.

Article 15

A decision on membership termination by expulsion shall be made by the Management Board.

A complaint against the Management Board decision in favour of expulsion or a denial of the admittance request, can be submitted to the Assembly within the period of 15 days.

Decision of the Assembly is the final one.

IV GOVERNING BODIES

Article 16

Governing bodies of the Section shall be:

- the Assembly,
- the Management Board, and
- the Supervisory Board.

The Assembly

Article 17

The Assembly of the Section is the highest governing body.

The Assembly shall consist of the regular members of the Section.

Supporting members, as well as honorary members, can be present at a meeting of the Assembly, yet without the right to vote.

Article 18

The Assembly of the Section meets as required, and at least once in each calendar year.

The Assembly of the Section is convened by the President of the Section.

The Invitation for the Assembly meeting, including the proposed agenda and written material for the Assembly will be delivered to the Assembly members at least 15 days before the meeting.

The President of the Section is mandatory to convene the Assembly on request of the 1/3 members of the Section or by the request of the Supervisory Board. If the President shall not convene the Assembly within the period of 30 days from the day of submitted request for convening, the Assembly meeting shall convene the proposer.

Article 19

The Assembly of the Section is authorised for and is performing the following tasks:

- adopting the Statute, its alterations and amendments, as well as other by-laws of the Section,
- electing and relieving of duty the President and Vice-president of the Section, Management Board and Supervisory Board – from among the regular members of the Section,
- electing and relieving of duty the Secretary of the Section,
- establishing the policy and program of activities and development of the Section,
- adopting the financial plan, adopting the financial report,
- deciding on the amount of membership dues,
- deciding on the complaints against the decisions of the Management Board.

Article 20

The Assembly shall adopt its decisions by a majority vote of the members present at the meeting.

The quorum needed for Assembly decisions to be valid is one quarter of the members of the Section having to be present at the time of vote.

Management Board

Article 21

The Management Board is the executive body of the Section which shall be managing the business of the Section between the meetings of the Assembly.

The Management Board shall consist of five members (President, two Vice-presidents, Secretary, and one member), elected by the Assembly based on the proposal of the

Management board or at least 5 section members, out of the ranks of regular members of the Section with PhD title.

President and Vice Presidents shall be elected from different countries in the region.

The term of the Management Board members is 4 years, with the eligibility to be re-elected.

The Management Board shall take valid decisions providing a simple majority of its members. The meetings may be held electronically.

Article 22

The Management Board is led in its activities by the President of the Section.

In case of absence or incapacity of the President, the activity of the Management Board shall be led by the Vice-president senior by age.

Article 23

The Management Board shall:

- organise the work and the activity of the Section between the meetings of the Assembly,
- prepare the drafts of the Statute and other Section by-laws and documents,
- execute the decisions of the Assembly,
- admit new members into the Section,
- decide on the expulsion from the membership.
- decide on the change of address of the Section,
- establish the proposal of the financial plan and adopt the end-year financial report,
- manage and decide on the mobile property and real estate owned by the Section,
- perform other activities as foreseen by this Statute and other Section acts, or as directed by the Assembly.

Article 24

Duties of the President

The President of the Section (President of the Management Board of the Section) shall organize and manage the business of the Section.

The President is representing and acting on behalf of the Section, and is responsible in front of the law for the legality of its activities.

The President shall have the following duties:

- representing the Section in public and in front of the law,
- decide on the distribution of funds and their disbursement dynamics in line with financial plan,
- presiding over and convening the meetings of the Management Board or the Assembly, in accordance with the provisions of the Statute,
- informing the Management Board, and the Assembly of his activities,
- supervising the administrative tasks of the Section,
- coordinating all Section activities in his/her country.

Article 25

Duties of the Vice-presidents

Vice-presidents shall assist the President of the Section in realizing the objectives and the program of activities of the Section, as well as acting for the President in case of his absence or incapacity.

Vice-presidents are responsible for coordinating all Section activities in their respective countries.

Article 26

Duties of the Secretary

The Secretary of the Section shall professionally prepare and organise the activity of the Section bodies, take care of the execution of their decisions and conclusions, and keep the Registry of Section members. The Secretary shall be elected by the Assembly to a 4-year term.

The Secretary shall be responsible for his work to the Assembly, the Management Board and the President of the Section.

Article 27

Duties of other members of the Management Board

Duties of the other members of the Management Board shall be:

- advising the President and participating in the activities of the Section,
- monitoring the achievement of contractual and other obligations,
- informing the Management Board and the Assembly about their activities.

Other members of the Management Board shall be elected to a 4-year term, after which they shall be eligible re-election.

Article 28

A member or members of the Management Board can be relieved of duty before the end of the term to which they have been elected:

- at their own request,
- should they fail to act in accordance with directives and guidelines of the Assembly,
- should they act contrary to the law or Statute,
- should their public stands and acts cause harm to the reputation of the Section.

Decision on relieving of duty a member or members of the Management Board shall be made by the Assembly, acting on a proposal by the Management Board, or not less than half of the Assembly members. In such a case, the Assembly will elect a new member or members of the Management Board within the period of 90 days.

Supervisory Board

Article 29

The Supervisory Board shall consist of three members from various countries elected by the Assembly to a 4-year term. A member of the Supervisory Board cannot at the same time hold the office in the Management Board.

The Supervisory Board may take valid decisions when a simple majority of its members is present and decisions shall be made with simple majority of present members.

Chairperson of the Supervisory Board is elected by its members. The Chairperson convenes the meetings of the Supervisory Board, manages its activity and performs other tasks as delegated to him/her by the Supervisory Board or the Assembly. Supervisory Board members are responsible for their activities to the Assembly. Relevant provisions of the Article 28 of this Statute apply to the manner and the procedure of relieving the Supervisory Board or its member(s) of duty.

Article 30

The Supervisory Board shall follow and oversee:

1. the implementation of the provisions of this Statute and other general acts of the Section,
2. material-and financial business of the Section and the use of the Section's property,
3. implementation of decisions, conclusions and other legal acts.

The Supervisory Board shall also perform other tasks as demanded by the Assembly.

The Supervisory Board shall have the power to request an insight into the documentation and all records of the activity and business of the Section. Both the Management Board and every individual member are obliged to make possible without delay an insight into the requested documentation, as well as to provide the requested information.

Members of the Supervisory Board can be present at the sessions of the Management Board, yet without the decision-making power.

The Supervisory Board shall have the power to request the convening of the Management Board and the Assembly, should it establish that irregularities exist in the financial- or other business of the Section, or that the provisions of the Statute and other general acts of the Section have been violated.

V SECTION FUNDS

Article 31

The Section collects monetary funds from membership dues, donations, participation fees and dedicated funds from budgets of the units of local self-government, as well as from other legally acceptable sources.

All fund collected shall be used exclusively for the purpose of furthering the primary objectives of the Section, for covering the material costs as well as costs of salaries and author's fees.

Management Board proposes the financial plan to the Assembly, while it may delegate daily decision on the distribution of funds collected to its President.

A member who is responsible for fundraising could be responsible for distributing them.

The Section shall manage its assets/property in accordance with regulations on material- and financial business of non-profit organisations. Revenues and expenditures of the Section shall be set by the financial plan adopted for a single business year and valid for the year in question. Annual financial report shall be prepared at the end of each business year.

President of the Management Board and persons authorised by the Assembly shall have the executive right of disposing with the Section's property.

Article 32

Members shall have the right to receive remuneration for the justified costs incurred in connection with the activities of the Section, and a reward for work connected with Section's activity.

Management Board shall decide on the amounts of remunerations and rewards.

In case of occasional needs for engaging services of a larger number of persons on specific tasks, such persons shall be temporarily engaged on the basis of the appropriate decision of the Management Board and paid on the fee-basis, in accordance with the requirements of the law.

Article 33

Bookkeeping and accounting for the Section will be performed by a specialized organisation to which these services will be outsourced. Decision on that shall be made by the Management Board.

VI TRANSITIONAL AND FINAL PROVISIONS

Article 34

An initiative for adopting the Statute, as well as for changes and amendments thereto, can be launched by:

- the Assembly,
- the Management Board,
- the President, and/or
- at least five Section members.

Draft of the Statute shall be prepared by the President and the Secretary.

Draft Statute shall be discussed upon by the Management Board, which shall then establish the Proposal of the Statute and forward it to the Assembly for adoption.

Article 35

The authentic interpretation of the Statute or of another document of the Section shall be given by the Assembly of the Section.

VI DISSOLUTION OF THE SECTION

Article 36

The Section may cease to exist (be dissolved) by a decision of the Assembly or due to reasons foreseen by the Croatian Law.

The decision to dissolve the Section shall be passed by a two-thirds majority of the members present at the Assembly.

Article 37

In case of the dissolution of the Section, all property of the Section will be given or transferred to a foundation or a charitable/humanitarian association, in accordance with the decision of the Assembly.

Article 38

Statute of the Section shall come to force on the day of its adoption.

The Statute shall be signed with the name, family name, title of capacity and personal signature of the person empowered to represent the Section.

In Sarajevo, April 16th, 2014.

President of the Management Board:

A handwritten signature in blue ink, consisting of a stylized 'D' followed by a horizontal line and a vertical stroke.

Prof. Neven Duić, PhD